

**Twin Bridges Senior & Community Center
Draft Meeting Minutes from November 11, 2009**

**NEXT MEETING IS WEDNESDAY, DECEMBER 9, 2009 AT 6 PM AT MASONIC HALL
(These minutes are tentative and will be discussed/approved at our next meeting.)**

Meeting called to order at 6:02 pm

Attendance: Walt Morris, Ron Paige, Nancy Paige, Louise Block, Sandy Rasmussen, Ed Ruppel, Buzz Nye, Bertha Eblen with visitors John Bouch, Paula Kinoshita, Debra McNeill

Minutes from last month's meeting - motion by Ron Paige to approve as read, seconded by Ed Ruppel. Unanimous vote approved minutes.

President's report: received a letter of resignation from Kathryn Neilsen effective October 19, 2009. Letter was read aloud by Walt Morris. This leaves us with 7 board members and we can have up to 11 board members per our bylaws.

Financial report as of October 31, 2009: Checking acct. \$2873.64, Savings acct. \$14,773.84 (this includes a \$10,519 deposit made on July 3, 2009 from Area V Agency on Aging for senior meals program.)

A. Old business

1. How to carry on in light of Kathryn's departure? Walt suggested a subcommittee of at least 3 people to handle PAR, Area V, etc. because it was too much work for one person as proved with Kathryn. Ron wanted to know what hasn't been done? Discussion was broken down into: 1) meal program and 2) PAR.

a. Meal program - Walt found in Kathryn's papers 3 months of reports that needed to be sent to Joe Gilboy at Area V. Walt thinks that whomever is running the meal program should be in touch with Area V. Walt and Helen may be leaving for the winter. Walt has contacted Ed and John about handling the meal program - both are agreeable. Walt wants to go with Ed and John to meet with Joe to discuss the meal program and other programs that might be available to us. Walt will take 3 months of charts to meeting. Louise is to send an email to Joe as to setting up a meeting and Walt will call Joe to schedule..

At this point, Ron made a motion to have John Bouch join us as a board member. Motion was seconded by Sandy. Motion passed unanimously. (John noted that he will be out of town from November 23, to December 1, 2009.) Horizons board members Paula and Debra will discuss with their board whether they would like a representative on our board.

b. PAR - Louise gave a report on the status of the PAR. As for the architect, he was trying to schedule the engineer to come look at the Masonic Hall. He has already visited with Andy Nye about the other two properties. We will be receiving a comparative analysis on the 3 proposed properties from which we can select a preferred location for the PAR. As for the invoices submitted by the architectural firm, Louise spoke with Joanne Gilbert (via email on which all committee members were cc'd with the exception of the Paige's who do not have email - they either received a phone call about the email or were mailed a copy of the email exchanges.) Joanne is in Helena and is our contact for the CDBG project who controls the PAR funds of \$15,000 we were awarded. Initially, Joanne forwarded us a lot of paperwork that needed to be done before payment could be made - she then emailed that in fact Kathryn had provided such paperwork on October 2, 2009 and we did not need to do that. We were instructed to send our \$2000 matched funds to the architect and then she would pay the remainder of the invoices upon receipt of a preliminary draft of the PAR (which can only be done once the comparative analysis is completed by the architects.) Ron made a motion to submit the \$2000 to the architects, both Nancy and Bertha seconded - there was no discussions and the motion passed unanimously.

2. Sandy made a motion to form a subcommittee but to include everyone on it. Discussion - Walt thought that was too many people to deal with the PAR. Sandy made another motion to form a subcommittee with Louise (as primary contact), Sandy, (as backup contact), John and Buzz to continue on with the PAR. Ron seconded the motion. The motion passed unanimously.

3. Helen had sent flowers to the Wagon Wheel on their first anniversary of providing senior meals. Nancy asked is she could reimburse Helen for that expense. Ron so moved, Louise seconded. Motion passed unanimously that Nancy should reimburse Helen for the cost of the flowers.

B. New business

1. Horizons Steering Comm. - Paula and Debra are members. Their group is sponsored by the NW Area Foundation. Twin Bridges is one of selected cities to participate in the 18 month program. Mission is to prevent poverty, provide grants, develop new leaders, etc. Initial phase of the project was a visioning one. Now they are into some projects they wanted to share with us. 1) a one-day grant writing skills session to be held towards the end of January on a Saturday, 2) a session as to creating business plans/organizing projects - probably a one-day session in March. Want us to know there is a need to create a community center per their findings - we advised that our goal is both a senior and a community center. They were unaware of this. Offered to help us with outside communication to generate more support such as posting our minutes on their website. This was ok'd by the comm. We were invited to their next meeting on Friday, November 21, 2009 at 8 am at the bank. Walt suggested that sustainability of a center, if built, was a concern. Paula thinks these upcoming session will help explore these areas and will identify people who want to help so it's not so overwhelming.

2. Twin Bridges Improvement Team - Paula advised us of the existence of this group and their past projects (benches with flowers, fall decorations around town, etc.) They are handling the Christmas Stroll this year on Thursday, December 3, 2009 from 4-6 pm. Santa, hayrides, open houses at business. At 6 pm, there will be a free Chili Feed at the park by the firehouse (if inclement weather, hope to move inside to city hall.) Also, the Team will help with Holiday Decorating - passed out cards to us that Walt will take to the senior meals on Friday. Their next meeting is on Friday, November 14, 2009 at 8:30 am at The Old Hotel. All are invited.

3. Bertha advised that the Main Street Market would begin offering a 10% discount to seniors on Tuesdays. Louise asked to send Therese Hutchinson a thank you note on behalf of the committee. (Revision – the senior discount will be offered on Fridays until the end of the year.)

4. Louise asked the PAR subcommittee to meet on Monday, November 16, 2009 at 10 am at the Masonic Hall.

Nancy moved to adjourn the meeting, Louise seconded. Motion passed and meeting was adjourned at 7:40 pm

NEXT MEETING IS WEDNESDAY, DECEMBER 9, 2009 AT 6 PM AT THE MASONIC HALL